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## 1. Introduction

The Service Delivery Improvement Plan (SDIP) has been developed in line with Part 111. C.1 & Part 111. C. 2 of the Public service Regulations, 2001 and paragraph 7.1.2 and paragraph 7.1.5 of the White Paper on Transformation of Public Service Delivery (Batho Pele), 1997. The SDIP seeks to address the challenges of the department when delivering on Rural Development and Agrarian Reform mandate

The Public Service Regulations of 2001 make the service delivery improvement compulsory:

- Part 111.C.1 states that : “an executing authority shall establish and sustain a service delivery improvement programme for his or her department”; and
- Part 111.C 2 states that “the executing authority shall publish an annual statement of public service commitment, which shall set out the department’s service standards that citizens and customers/clients can expect and which will serve to explain how the department will meet each of the standards”.

The White Paper on the Transformation of Service Delivery (Batho Pele), 1997 states the following:

- In **paragraph 7.1.2** that the HOD’s (DGs, HOD & MMs) are responsible for the SDIPs and that this responsibility should be clearly assigned to a person or group of people, accountable directly to the HOD.
- **Paragraph 7.1.5** describes that the relevant executing authority (Mins, MECs & Mayrs) must approve the department’s SDIP and that a copy of the approved document must be sent to the DPSA to inform its yearly progress report to Parliament.

## 2. Vision

Vibrant, equitable, sustainable rural communities and food security for all

## 3. Mission

Promote, support and coordinate rural development and agrarian reform interventions to reduce poverty and underdevelopment through job creation, integrated food security programmes and equitable participation in development by all rural communities.

## 4. Values

- **Innovation:** Commitment to keep abreast of new developments in relevant fields of expertise and be innovative in carrying out the mandate of the Department.

- **Excellence:** We are committed to exceed our customer’s expectations for quality, responsiveness, efficiency and service excellence
- **“Bambisanani”:** We believe that the sum of our collective efforts will be greater than the total of our individual efforts
- **Mutual respect:** We value each other’s contribution as we seek to realise the vision and goals of the Department.
- **Honesty & Integrity:** Commitment to be transparent with all stakeholders
- **Inclusiveness:** “Bonke abantu esisebenza nabo, siya kusebenzisana nabo ngokufanelekileyo nangokulinganayo”.

## 5. Legal Mandate:

- 5.1 The Agriculture Development Act, 1999 (*Act No. 67 of 1999*)
- 5.2 Conservation of Agricultural Resources Act, 1983 (*Act No. 43 of 1983*)
- 5.3 The Eastern Cape Rural Development Agency Act, 2012 (*Act No. 1 of 2012*)
- 5.4 Veterinary and Para-Veterinary Professions Act, 1982 (*Act No. 19 of 1982*)
- 5.5 The Animal Health Act, 2002 (*Act No. 7 of 2002*)
- 5.6 The Animal Identification Act, 2002 (*Act No. 6 of 2002*)
- 5.7 The Meat Safety Act, 2000 (*Act No. 40 of 2000*)
- 5.8 Animal Disease Act, 1984 (*Act No. 35 of 1984*)
- 5.9 Animal Improvement Act, 1998 (*Act No. 62 of 1998*)
- 5.10 Animal Protection Act, 1962 (*Act No. 71 of 1962*)
- 5.11 Livestock Improvement Act, 1997 (*Act No. 25 of 1997*)
- 5.12 Agricultural Pests Act, 1983 (*Act No. 36 of 1983*)
- 5.13 Fertilizers, Farm Feeds, Agricultural Remedies and Stock Remedies Act, 1947 (*Act No. 36 of 1947*)
- 5.14 Agricultural Research Amendment Act, 2001 (*Act No. 27 of 2001*)
- 5.15 Marketing of Agricultural Products Act, 1996 (*Act No. 47 of 1996*)
- 5.16 Fencing Act, 1963 (*Act No. 31 of 1963*)
- 5.17 Land Tenure Rights Act, 1991 (*Act No. 112 of 1991*)
- 5.18 Intergovernmental Relations Framework Act, 2005 (*Act No. 13 of 2005*)

## 6. Process Followed in the development of the SDIP

Through stratification, four municipalities in three districts were used in a series of consultation sessions involving front line staff and farmers. Other factors that were considered in the choice of municipalities included socio economic and demographic factors in the districts. These consultations covered a total of 309 participants (See Annexures A and B) with a breakdown as follows: 125 officials from the department and 184 farmers from the communities.

Inputs (report) from consultation with stakeholders were forwarded to all program managers, including those in Support Services with an advise for them to go through the report and identify those issues / needs raised for inclusion in the Annual Performance Plan or Operational Plans.

Finally, a team of officials from the Agriculture Development Branch, responsible for delivery of core services business of the department, was appointed by the DDG: Agriculture Development to form and Serve on the Branch SDIP Coordination which is responsible for the development of the SDIP and for ensuring effective implementation of the final product.

The team that was responsible for the development of the SDIP is listed in Table 1 below:

**Table 1: List of Team Members and their Designations**

Name and surname	Program Represented	Contact Number
Ms. NM Mhatu	SDIP Coordinator	082 781 0025
Mr. A Sikwentu	Assistant SDIP Coordinator	073 449 1352
Ms. L Kutu	Agricultural Economic Services	0716735633
Mr. W. Ristow	Food Security. Farmer Support Development	0760917090
Mr. A. Bediako	Monitoring and Evaluation	0798899040
Mr. P. Dyonase	CASP Provincial Coordinator	0827744387
Mr. L. Meyer	Research and Technology Development	0824185235
Ms. N. Bongco	Structured Agricultural Education and Training	0436056412
Mr.B.B. Magwentshu	Strategy Development & Management	0823028888
Mr. Madyaka	Sustainable Resource management	0436054229
Mr. Ngwane	Farmer Support development	0795020587
Dr Akol	Veterinary Services	0716746683
Mr. Musisi	Agricultural Economic Services	0827717324

## **7 Listed Services:**

- 7.1 Engineering Services
- 7.2 Sustainable Resource Management
- 7.3 Agricultural Infrastructure Development Support
- 7.4 Extension Services
- 7.5 Veterinary Services
- 7.6 Agricultural Research
- 7.7 Marketing and Economic Research
- 7.8 Farmer Development
- 7.9 Rural Development Initiatives

## **8 The identified key service(s)**

Agricultural Infrastructure Development Support

Service Beneficiaries

The following beneficiaries will benefit from the identified service:

- Commercial Farmers
- Smallholder Farmer and
- Subsistence farmers

### **8.1 Problem identified within key service**

The major problem faced by the department is slow delivery of development projects mainly on agriculture infrastructure which is the result of inexperienced service providers.

### **8.2 Situational Analysis**

The Eastern Cape is a province that is endowed with natural resources making it one of the provinces where agriculture production thrives very well. Its climatic diversity makes it possible for various agricultural practices to be done. The province is the leader in livestock numbers, which needs to be improved to contribute to the economical challenges faced. Therefore infrastructure development is the key driver of growth in the agriculture sector.

Over the past 10 years, the Department has experienced a slow delivery of agriculture infrastructure projects supporting livestock production improvement and crop production upscaling. The incapacity of service providers to deliver on the projects has resulted in slow service delivery to the rural farming communities. The rate of delivery of projects is directly linked to the expenditure. The main funding for projects is from conditional grant funding hence the focus on the past trends in expenditure thereof.

One of the key functions of the Department of Rural Development and Agrarian Reform is to provide and develop the agricultural infrastructures (abattoirs, animal health clinics, animal handling facilities, dairy, Dip tanks, fencing projects, hydroponics, irrigation, livestock sale pens and feed lots, multi-purpose sheds, piggery, poultry, shearing sheds, silo development and stock water dams) to the farming community through submission of applications to the department for assistance.

This is mainly funded by a number of conditional grants as summarized in Table 2 below:

**Table 2: Various Conditional Grants and their purposes**

Name of Grant	Main purpose
Comprehensive Agricultural Support Grand (CASP)	CASP provides effective agricultural support services, promote and facilitate agricultural development by targeting beneficiaries of land reform's (LRAD) restitution and re distribution; and other previously disadvantaged producers who have acquired land through private means and are engaged in value adding exercise.
ILIMA / LETSIMA	Assists vulnerable South African farming communities to achieve an increase in agricultural production and invest in infrastructure that unlocks agricultural production potential.
Land Care	Promotes sustainable development and use of natural resources by engaging the initiatives that support the pillars of sustainability (social, economic and environmental) leading to greater productivity for food security, job creation and better well-being for all.

**RISK:**

The department is still exposed to a constant risk when delivering agricultural infrastructures, and that comes with the dependency on appointed contractors, who at times may not meet the project deadlines or have no capacity at all leading to project abandoned or new contractors appointed in the middle of the project progress.

The table below depicts the expenditure trend overtime. It provides the context of both the challenge and possible solutions.

**Table 3. Expenditure trends on conditional grants: 2013- 2008 (Source: DRDAR annual reports)**

<b>Trends: Expenditure on Conditional Grants (R '000)</b>				
Financial Year	Total Funding Available	Amount Spent	% Unspent	Unspent
2013-14	285 609	275 597	4%	10 012
2012-13	526 192	466 864	11%	59 328
2011-12	247 956	230 863	7%	17 093
2010-11	278 289	264 792	5%	13 497
2009-10	223 467	166 344	26%	57 123
2008-09	174 140	162 987	6%	11 153



**9. Batho Pele principles: Determine the current and the desired standards of services and products**

<u>Current Standard</u>		<u>Desired Standard</u>
Project are being implemented by 30% contractors with inadequate capacity to meet the desired standard		All projects are being implemented by contractors with limited operational delays and thereby meeting the desired standard of construction.
<b>Professional Standards</b>	Professional standards will be adhered to and applied as applicable to various line specialists that are involved in the development of Infrastructure	
<b>Legal Standards</b>	As per prescripts guiding each line function in the delivery of services funded from conditional grants. DORA Compliance.	

<b>Batho Pele Principles</b>				
	<b>2014-15 Mega Projects</b>	<b>2015-16 Mega Projects</b>	<b>2016-17 Mega Projects</b>	<b>2017-18 Mega Projects</b>
Quantity	20	15	14	14
<b>Consultation</b>	Social Mobilization begins in the 4 <sup>th</sup> Quarter of the previous financial year.  Information days are organized to raise awareness to farmers about the services the department is offering with regards to Agricultural infrastructural development.	Consultatively with relevant clients at relevant levels of the society, infrastructural needs will be subdivided into communal and individual household levels.  A development plan will be compiled and costed by village / ward by end of August '15 to be tabled to Head of Department in September.	Consultatively Revise the infrastructure development plan done (for both communal needs and individual, households) in the previous year updating with progress made and cost it for presentation to Head of Department.	Consultatively Revise the infrastructure development plan done (for both communal needs and individual, households) in the previous year updating with progress made and cost it for presentation to Head of Department.

		<p>A project implementation plan will also be compiled and presented in September '15.</p> <p>Develop a GIS based Agricultural infrastructure profile of the Province for monitoring and planning purpose</p>		
<b>Courtesy</b>	<p>Applications should be acknowledged in writing within 30 days</p>	<p>All staff in front line offices are to wear name tags.</p> <p>Offices should be manned during office hours and lunch times.</p> <p>Way finding (Directional, orientation, Information signs and corporate signage) signage should be provided and set up in all offices.</p> <p>All application should be acknowledged within 7 days (maximum).</p> <p>All applications forms should be translated into most commonly spoken languages locally.</p> <p>Publicly display a list of all services rendered per site in</p>	<p>Applications should be acknowledged within 7 days (maximum) via SMS. (Also for communal applications). All staff in front line offices are to wear name tags.</p> <p>Offices should be manned during office hours and lunch times.</p> <p>Way finding (Directional, orientation, Information signs and corporate signage) signage should be provided and set up in all offices.</p> <p>All application should be acknowledged within 7 days (maximum).</p> <p>All applications forms should be translated into most commonly spoken languages</p>	<p>All staff in front line offices are to wear name tags.</p> <p>Offices should be manned during office hours and lunch times.</p> <p>Way finding (Directional, orientation, Information signs and corporate signage) signage should be provided and set up in all offices.</p> <p>All application should be acknowledged within 7 days (maximum).</p> <p>All applications forms should be translated into most commonly spoken languages locally.</p> <p>Publicly display a list of all</p>

		<p>local language.</p> <p>Publicly display the service commitment charter in local languages per site.</p> <p>All applicable application forms should be easily accessed by interested members of the public.</p>	<p>locally.</p> <p>Publicly display a list of all services rendered per site in local language.</p> <p>Publicly display the service commitment charter in local languages per site.</p> <p>All applicable application forms should be easily accessed by interested members of the public.</p>	<p>services rendered per site in local language.</p> <p>Publicly display the service commitment charter in local languages per site.</p> <p>All applicable application forms should be easily accessed by interested members of the public.</p>
<b>Access</b>	<p>Farmers approach our extension officers to apply for services with regards to agricultural infrastructure and submit applications to them.</p> <p>Some of the farmer send their applications and requests straight to Executive or Top Management for consideration.</p>	<p>All application forms for services offered will be translated into local languages, with the support of the Department of Sport Recreation, Arts &amp; Culture.</p> <p>All extension officers should carry all relevant application forms of the services offered to all consultations with farmers</p> <p>Get clients views on accessibility</p> <p>All relevant information on</p>	<p>All application forms for services offered will be translated into local languages.</p> <p>All extension officers should carry all relevant application forms of the services offered to all consultations with farmers</p> <p>Get clients views on accessibility</p> <p>All relevant information on the services and policies of the department should be</p>	<p>All application forms for services offered will be translated into local languages.</p> <p>All extension officers should carry all relevant application forms of the services offered to all consultations with farmers</p> <p>Get clients views on accessibility</p> <p>All relevant information on the services and policies of the department should be</p>

		<p>the services and policies of the department should be accessible via the internet,</p> <p>Management organogram should be Visibly displayed in each service site</p> <p>Famers should be able to download the forms on their own from the internet</p> <p>Directional Signage should be provided at the major routes.</p>	<p>accessible via the internet,</p> <p>Management organogram should be Visibly displayed in each service site</p> <p>Famers should be able to download the forms on their own from the internet</p> <p>Directional Signage should be provided at the major routes.</p> <p>They should be able to send the application online</p>	<p>accessible via the internet,</p> <p>Management organogram should be Visibly displayed in each service site</p> <p>Famers should be able to download the forms on their own from the internet</p> <p>Directional Signage should be provided at the major routes.</p>
<b>Information</b>	<p>Information days and consultation meetings are be used to share information and give feedback to clients</p> <p>Annual reports and policies are loaded on the internet.</p> <p>Some sessions with farmers are dedicated to demonstration on new and innovative technologies as skills transfer sessions.</p> <p>A departmental magazine called 'Masilime' is</p>	<p>The Masilime magazine and local radio stations will be used to publicize the SDIP and the Service charter and progress reports thereon.</p> <p>Annual reports, Policy speech, Departmental policies and quarterly performance reports will be posted on the Website of the department.</p> <p>Induction program will be used to bring to the attention</p>	<p>The Masilime magazine and local radio stations will be used to publicize the SDIP and the Service charter and progress reports thereon.</p> <p>Annual reports, Policy speech, Departmental policies and quarterly performance reports will be posted on the Website of the department.</p> <p>Induction program will be used to bring to the attention</p>	<p>The Masilime magazine and local radio stations will be used to publicize the SDIP and the Service charter and progress reports thereon.</p> <p>Annual reports, Policy speech, Departmental policies and quarterly performance reports will be posted on the Website of the department.</p> <p>Induction program will be</p>

	published and circulated to farmers quarterly.	of the new staff the contents of the SDIP and service Charter.  Efforts will be made to have all documents place in the public domain translated into local languages.	of the new staff the contents of the SDIP and service Charter.  Efforts will be made to have all documents place in the public domain translated into local languages.	used to bring to the attention of the new staff the contents of the SDIP and service Charter.  Efforts will be made to have all documents place in the public domain translated into local languages.
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<u>Current Standard</u>		<u>Desired Standard</u>		
Project are being implemented by 30% contractors with inadequate capacity to meet the desired standard		All projects are being implemented by contractors with limited operational delays and thereby meeting the desired standard of construction.		
<b>Openness and Transparency</b>	Extension servicers officers are always open about services of the department using Imbizos, information days, special meetings arranged, IDP forum meetings and Farmers 'Days held.	Management structure and their contact details will be publicly placed in all service sites.  Annual reports and Policy document of the department will be made accessible to the clients in ways than one  Staff will be encouraged to	Management structure and their contact details will be publicly placed in all service sites.  Annual reports and Policy document of the department will be made accessible to the clients in ways than one  Staff will be encouraged to	Management structure and their contact details will be publicly placed in all service sites.  Annual reports and Policy document of the department will be made accessible to the clients in ways than one

		use Fraud and Corruption Hot line.	use Fraud and Corruption Hot line.	Staff will be encouraged to use Fraud and Corruption Hot line.
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<u>Current Standard</u>		<u>Desired Standard</u>		
Project are being implemented by 30% contractors with inadequate capacity to meet the desired standard		All projects are being implemented by contractors with limited operational delays and thereby meeting the desired standard of construction.		
<b>Redress</b>	Complaints are received via Telephone, through customer walk-ins, in writing, Mbizos, EXCO, and directly to the HOD and Hon MEC.	The organization will develop and publicize a system of dealing with complaints procedure and there will be a policy or documented procedure to deal with complaints.  Staff will be work shopped on the complaints handling system.  All complaints received will be consolidated, analyzed and results will be presented to the Top Management and also used as inputs into	The organization will develop and publicize a system of dealing with complaints procedure and there will be a policy or documented procedure to deal with complaints.  Staff will be work shopped on the complaints handling system.  All complaints received will be consolidated, analyzed and results will be presented to the Top Management and also used as inputs into	The organization will develop and publicize a system of dealing with complaints procedure and there will be a policy or documented procedure to deal with complaints.  Staff will be work shopped on the complaints handling system.  All complaints received will be consolidated, analyzed and results will be presented to the Top Management and also used

		service delivery improvement initiatives.	service delivery improvement initiatives	as inputs into service delivery improvement initiatives
<b>Value for money</b>	Officials of the department are accessible to farmers at a ward level and use all meetings with famers for consultation and to give feedback; using state owned transport.	<p>Different directorates should synchronize ward visits in order to tackle all the challenges in the projects with different technical experts at one go.</p> <p>Double cabs and 4x4 vehicles should be considered because of weather conditions and different terrains to access our farming communities.</p> <p>Strengthening of commodity groups will improve service delivery and improve farmer to farmer information sharing and this will result to sustainable agriculture</p>	<p>Facilitation of registration of commodity groups into legal entities so as to safeguard assets for commodity and improve credibility, our markets and donors for funding.</p> <p>Farmers to be trained on IT because of dynamic nature of agriculture.</p> <p>Information days to be reduced because farmers can access information as groups with common interest.</p> <p>Provision of IT equipment to the cooperatives so that they can connect easy with</p>	<p>Different directorates should synchronize ward visits in order to save costs and improve teamwork amongst different directorates.</p> <p>Facilitation of registration of commodity groups into legal entities so as to safeguard assets for commodity and improve credibility, our markets and donors for funding.</p> <p>Farmers to be trained on IT because of dynamic nature of agriculture.</p> <p>Information days to be reduced because farmers</p>

		productivity.	markets and be able to get early warnings in so far as the weather/disaster issues	can access information as groups with common interest.  Provision of IT equipment to the cooperatives so that they can connect easy with markets and be able to get early warnings in so far as the weather/disaster issues
<b>Human Resources needed over the period</b>				
PAC's	174	174	174	174
Economists	36	36	36	36
Extension Officers	658	658	658	658
Animal Health Technicians	311	311	311	311
Community Animal Health	135	135	135	135

Workers				
Engineers	9	9	9	9
Cost	R100,000	R200,000	R350,00	R400,000
Time	Within 3 working days of request	Confirmation of the infrastructure development budget to be done by the middle of the last quarter of the financial year ending.	Confirmation of the infrastructure development budget to be done by the middle of the last quarter of the financial year ending.	Confirmation of the infrastructure development budget to be done by the middle of the last quarter of the financial year ending.

**ANNEXURE: A**

**ATTENDANCE REGISTER FOR SDIP CONSULTATIONS**

Attached below is the attendance register for the SDIP consultation sessions that were conducted in preparation for the development of the 2015-2018 SDIP cycle. The attendance registers reflect the names of all the officials and farmers that were consulted during the sessions to solicit inputs on the key service of the department that must be improved.

**Meeting: SDIP Consultation session**

**Target Area: Peddie**

**Target Group: Internal and External Clients**

**Date: 6 March 2014**

**LIST OF PARTICIPANTS: OFFICIALS**

	NAME	DESIGNATION	DISTRICT	CONTACT NO
1.	N. GOTSHANA	ADT	AMATHOLE	0833038321
2.	N. NDAWO	ADT	AMATHOLE	0833037813
3.	X.V MBIKO	ADT	AMATHOLE	0833030729
4.	SWARTBOOI	ADT	AMATHOLE	0833037052
5.	S. TOLIBADI	AHT	AMATHOLE	0826411452
6.	C. MAKUCEKE	STATE VET	AMATHOLE	0827756967
7.	N.Q FINI	ADT	AMATHOLE	0832941890
8.	N.F NKONDILE	AHT	AMATHOLE	0790281354

	NAME	DESIGNATION	DISTRICT	CONTACT NO
9.	T. NKWALI	ADT	AMATHOLE	0733065425
10	S. MGIJIMA	ADT	AMATHOLE	0835677047
11	L. GWABENI	ADT	AMATHOLE	0719557556
12	M.S NONYUKELA	ADT	AMATHOLE	0725142496
13	S. MNYAPA	ADT	AMATHOLE	0829599364
14	M. NTLEKO	ADT	AMATHOLE	0835670859
15	T.S NONO	ADT	AMATHOLE	0832942235
16	X. WILLIAMS	AHT	AMATHOLE	0732589053
17	S. QOMTO	AHT	AMATHOLE	0839370023
18	S. KEKA	ADT	AMATHOLE	0728777510
19	B. NGXOBONGWANA	ADT	AMATHOLE	0738365163
20	N.F KONDILE	AHT	AMATHOLE	0406733303
21	Z. NGXEBA	ACTING CONTROLLER	AMATHOLE	0824488175
22	M.K FUKU	OTP	AMATHOLE	0798937864
23	P. NTSUNGUZI	CHAIRPERSON PAYER RATE	AMATHOLE	0764355412
24	M. NTONJANE	PR COUNCILOR	AMATHOLE	0837787825
25	L. ADONS	OTP	AMATHOLE	0798931565
26	L. NGXIKI	OTP	AMATHOLE	0798938449
27	G. SIWISA	BCMM	AMATHOLE	0834591655
28	R.T NOMSENGE	D.D NQUSHWA	AMATHOLE	0824488171

	NAME	DESIGNATION	DISTRICT	CONTACT NO
29	Y. BEDESHO	WARD COMMITTEE	AMATHOLE	0834407224
30	N. MAPHEKULA	WARD COUNCILLOR	AMATHOLE	0788607052
31	S. COBO	AHT	AMATHOLE	0406733303
32	B. LOMBO	AHT	AMATHOLE	0406733316
33	T. YANTA	AHT	AMATHOLE	0834592108

**LIST OF PARTICIPANTS: FARMERS**

	NAME	DESIGNATION	DISTRICT	CONTACT NO
1.	G. NGQULA	FARMER	AMATHOLE	0763326812
2.	A.P MGXWADI	FARMER	AMATHOLE	0761174661
3.	M. MJOLI	FARMER	AMATHOLE	0793468993
4.	V. NTOZINI	FARMER	AMATHOLE	0837315971
5.	N.P NKOHLA	FARMER	AMATHOLE	0719887806
6.	M. NGXANGENI	FARMER	AMATHOLE	0735415533
7.	M. MANGCAYI	FARMER	AMATHOLE	0783371486
8.	M. MASWANA	FARMER	AMATHOLE	0725811070
9.	N. TWASHU	FARMER	AMATHOLE	0827563355
10	N. NYAKI	FARMER	AMATHOLE	0835740188
11	N. TOBI	FARMER	AMATHOLE	0782715713
12	T. NGCANA	FARMER	AMATHOLE	0792664007

	<b>NAME</b>	<b>DESIGNATION</b>	<b>DISTRICT</b>	<b>CONTACT NO</b>
13	N. MADOLI	FARMER	AMATHOLE	0834792860
14	N. LANDU	FARMER	AMATHOLE	0784545598
15	S. NGQALA	FARMER	AMATHOLE	0833174273
16	T.T DYIBISHE	FARMER	AMATHOLE	0834695981
17	X. SICHEBU	FARMER	AMATHOLE	0834156748
18	M. JABAVU	FARMER	AMATHOLE	0784023295

**Meeting: SDIP Consultation session**

**Target Area: Port St Johns**

**Target Group: Internal and External Clients**

**Date: 12 – 13 March 2014**

**Officials**

	NAME	DESIGNATION	DISTRICT	CONTACT NO
1.	N NDITHA	MANAGER	PORT ST JOHNS	082 552 1570
2.	V FONDO	CONTROL ADT	PORT ST JOHNS	0825574117
3.	DJ DINGA	MANAGER EAS	PORT ST JOHNS	083 386 0656
4.	D MOYA	ADT	PORT ST JOHNS	081 035 0397
5.	MN MGQLOLZANA	AHT	PORT ST JOHNS	0798000368
6.	NS NQABENI	COAHW	PORT ST JOHNS	0782588294
7.	NP GUGWANA	AHT	PORT ST JOHNS	0769500500
8.	MN TOSI	COAHW	PORT ST JOHNS	0782588294
9.	OS NGQULANA	COAHW	PORT ST JOHNS	0791460619
10.	EC NONTWANA	AHT	PORT ST JOHNS	0832653437
11.	M MGQIBANE	CADT	PORT ST JOHNS	0810350380
12.	W KHATSHA	GROUNDSMAN	PORT ST JOHNS	0722404988
13.	L SIKOTOTI	ADT	PORT ST JOHNS	081 035 0381
14.	T YEKO	ADT	PORT ST JOHNS	0810350381
15.	V SIDELO	G WORKER	PORT ST JOHNS	0787593160

	NAME	DESIGNATION	DISTRICT	CONTACT NO
16	M MANLEBA	AHT	PORT ST JOHNS	073 7384817
17	Z MFELI	ADT	PORT ST JOHNS	0810350403
18	D MLANJENI	CADT	PORT ST JOHNS	0830350431
19	GMW GUBU	CADT	PORT ST JOHNS	0810350413
20	N BANGO	ECONOMIST	PORT ST JOHNS	0835000697
21	SE STAFFA	CADT	PORT ST JOHNS	0795001366
22	M JUKUMBA	AHT	PORT ST JOHNS	0798581891
23	N FONO	CIT	PORT ST JOHNS	082 6992278
24	MZ NOMAKOZANA	CAHT	PORT ST JOHNS	0833860737
25	V NCEDANE	ADT	PORT ST JOHNS	0718839905
26	LW RABE	CADT	PORT ST JOHNS	073 7384817
27	HS NDAMASE	CAHT	PORT ST JOHNS	0796971644
28	N JOKOZELA	ADT	PORT ST JOHNS	
29	L MAPUMA	ADT	PORT ST JOHNS	0810350313
30	SZ NUKU	ADT	PORT ST JOHNS	0795002377
31	S NGXISHE	DD-CORD	PORT ST JOHNS	0832653442
32	DL NODOLA	AHT	PORT ST JOHNS	0838566064
33	DR NOKOYA	VET	PORT ST JOHNS	047097573
34	T SIFILE	ADT	PORT ST JOHNS	
35	S NAMU	ADT	PORT ST JOHNS	
36	M DUNGANE	ADT	PORT ST JOHNS	0810350370
37	S THUKUTHEZI	ADT	PORT ST JOHNS	0810350325

	NAME	DESIGNATION	DISTRICT	CONTACT NO
38	LS KUPISO	ADT	PORT ST JOHNS	0810350325
39	V.N NGCWEMBE	CADT	PORT ST JOHNS	0810350415
40	B. CWELANA	ADT	PORT ST JOHNS	0732538518
41	D NCEO	ADT	PORT ST JOHNS	0810350377
42	SV MADIKIZELA	ASSISTANT MANAGER	PORT ST JOHNS	0392531177/ 0795001099
43	D.J DINGA	ASSISTANT MANAGER	PORT ST JOHNS	0475027767/ 0833860658
44	K.A NOKOYO	DEPUTY DIRECTOR: VET	PORT ST JOHNS	0837097573
45	Y. SANDI	ACADT	PORT ST JOHNS	0810350279

### **FARMERS**

	NAME	DESIGNATION	DISTRICT	CONTACT NO
1.	G NQWELO	FARMER	PORT ST JOHNS	0763326812
2.	M. JILO	FARMER	PORT ST JOHNS	0735523659
3.	MAKHOMBA JILO	FARMER	PORT ST JOHNS	0780512328
4.	M. CHAZO	FARMER	PORT ST JOHNS	0825116161
5.	S. SIGOTYANA	FARMER	PORT ST JOHNS	0833414376
6.	L. DANISO	FARMER	PORT ST JOHNS	0736348323
7.	P. MABASO	FARMER	PORT ST JOHNS	0784031125
8.	S. MJABENI	FARMER	PORT ST JOHNS	0792565355
9.	M.W MANGALO	FARMER	PORT ST JOHNS	0844240742
10	T. NDABENI	FARMER	PORT ST JOHNS	0760740757
11	H. MDALELWA	FARMER	PORT ST JOHNS	0787075297

	<u>NAME</u>	<u>DESIGNATION</u>	<u>DISTRICT</u>	<u>CONTACT NO</u>
12	S. DOLANTI	FARMER	PORT ST JOHNS	0783560144
13	Z. SIDUMO	FARMER	PORT ST JOHNS	0731733126
14	T.NKQETO	FARMER	PORT ST JOHNS	0738067598
15	J. DUMO	FARMER	PORT ST JOHNS	0836755488
16	S.L PETER	FARMER	PORT ST JOHNS	0765267196
17	X. NGUMLA	FARMER	PORT ST JOHNS	0823907068
18	L.S MBONGWA	FARMER	PORT ST JOHNS	0727229765
19	S. TAFENI	FARMER	PORT ST JOHNS	0735019297
20	T. FIKIZOLO	FARMER	PORT ST JOHNS	0835035471
21	N. LANGA	FARMER	PORT ST JOHNS	0732014655
22	Z. NKONYANA	FARMER	PORT ST JOHNS	0739979022
23	G. NDABENI	FARMER	PORT ST JOHNS	0738570926
24	Z. NOMBIDA	FARMER	PORT ST JOHNS	0790187974
25	T. BHEMI	FARMER	PORT ST JOHNS	
26	M.N TOSI	FARMER	PORT ST JOHNS	0784375384
27	S. MBUNGUZANE	FARMER	PORT ST JOHNS	0731951887
28	X.H NOMBONO	FARMER	PORT ST JOHNS	0810350434
29	H.P HLELI	FARMER	PORT ST JOHNS	0839593611
30	Z. MAKWANTU	FARMER	PORT ST JOHNS	0836125241
31	S. BAWNTI	FARMER	PORT ST JOHNS	0719248458
32	D. BARA	FARMER	PORT ST JOHNS	0828259973
33	B. NDABENI	FARMER	PORT ST JOHNS	0734520379

	<u>NAME</u>	<u>DESIGNATION</u>	<u>DISTRICT</u>	<u>CONTACT NO</u>
34	M. MAROYANA	FARMER	PORT ST JOHNS	0820667266
35	N. NTSONTE	FARMER	PORT ST JOHNS	0785776124
36	N. NDLONI	FARMER	PORT ST JOHNS	0739046633
37	S. QWALELA	FARMER	PORT ST JOHNS	0787643428
38	N. TSHULANA	FARMER	PORT ST JOHNS	0733322224
39	N. SEKWANA	FARMER	PORT ST JOHNS	0736854248
40	L.S KUPISO	FARMER	PORT ST JOHNS	0736336724
41	L. SIKOTOYI	FARMER	PORT ST JOHNS	0810350381
42	Z. MFELI	FARMER	PORT ST JOHNS	0810350403
43	M. MAKAULA	FARMER	PORT ST JOHNS	0733364719
44	E.B NONTWANA	FARMER	PORT ST JOHNS	0733081568
45	L. MAPUMA	FARMER	PORT ST JOHNS	0810350312
46	M. DLUNGAWE	FARMER	PORT ST JOHNS	0810350462
47	L.W RABE	FARMER	PORT ST JOHNS	0475689035
48	N. KENYA	FARMER	PORT ST JOHNS	0810350321
49	N.V KOTYI	FARMER	PORT ST JOHNS	0810350382
50	V. NCEDANA	FARMER	PORT ST JOHNS	0718839905
51	K. SALI	FARMER	PORT ST JOHNS	0810350372
52	N.M MGQOLOZA	FARMER	PORT ST JOHNS	0795000368
53	M. JUKUMBA	FARMER	PORT ST JOHNS	0798581891
54	H.S NDAMASE	FARMER	PORT ST JOHNS	0796971644
55	Z.M NOMANDELA	FARMER	PORT ST JOHNS	0833860737

	<u>NAME</u>	<u>DESIGNATION</u>	<u>DISTRICT</u>	<u>CONTACT NO</u>
56	M.T NKONDLO	FARMER	PORT ST JOHNS	0832653437
57	S. STAFA	FARMER	PORT ST JOHNS	0795001366
58	P. BHESHE	FARMER	PORT ST JOHNS	0731914013
59	S. NUKU	FARMER	PORT ST JOHNS	0795002377
60	S.S YEKO	FARMER	PORT ST JOHNS	0810350229
61	L. ROBILE	FARMER	PORT ST JOHNS	0825796709
62	M. NOKUTULA	FARMER	PORT ST JOHNS	0781685758/ 0825642164
63	N. TAMBODALA	FARMER	PORT ST JOHNS	0731559617
64	N. MLAMBEKI	FARMER	PORT ST JOHNS	0769974105
65	N. BALENI	FARMER	PORT ST JOHNS	0760468538
66	Z. NYUKILE	FARMER	PORT ST JOHNS	0714710481
67	N. NOSENGA	FARMER	PORT ST JOHNS	0766599811
68	N.A LANGA	FARMER	PORT ST JOHNS	0835248625
69	N.T NTUKU	FARMER	PORT ST JOHNS	0786268734
70	B. NOKWANA	FARMER	PORT ST JOHNS	0837596808
71	M.N FODO	FARMER	PORT ST JOHNS	0837630287
72	M. JOMITI	FARMER	PORT ST JOHNS	0765779052
73	M. MPALALA	FARMER	PORT ST JOHNS	0731230688
74	N. MLUNGU	FARMER	PORT ST JOHNS	0765652646
75	J. KALA	FARMER	PORT ST JOHNS	0783082089
76	N. NTLOYA	FARMER	PORT ST JOHNS	

	<u>NAME</u>	<u>DESIGNATION</u>	<u>DISTRICT</u>	<u>CONTACT NO</u>
77	A P NGXWALA	FARMER	PORT ST JOHNS	0793468993
78	M MJOLI	FARMER	PORT ST JOHNS	07934688993
79	NN NTOZINI	FARMER	PORT ST JOHNS	0837315971
80	NP NKOHLA	FARMER	PORT ST JOHNS	0719887806
81	M MGXANGAENI	FARMER	PORT ST JOHNS	0735415333
82	M MANXANGCAYI	FARMER	PORT ST JOHNS	0783371486
83	M MOSWANA	FARMER	PORT ST JOHNS	072 5811070
84	N TWASHU	FARMER	PORT ST JOHNS	0827564088
85	N TOBI	FARMER	PORT ST JOHNS	0782715713
86	T NGWANE	FARMER	PORT ST JOHNS	0834792860
87	N MADOLI	FARMER	PORT ST JOHNS	0834792860
88	N MADOLI	FARMER	PORT ST JOHNS	0834792860
89	N LANDU	FARMER	PORT ST JOHNS	0734545598
90	S NGQALA	FARMER	PORT ST JOHNS	0833174273
91	X SICLEHEBU	FARMER	PORT ST JOHNS	0834156748
92	M JABUVU	FARMER	PORT ST JOHNS	0784023295
93	N P GOTSHANA	FARMER	PORT ST JOHNS	0833038321
94	M NDANO	FARMER	PORT ST JOHNS	0832930393
95	MA MPANGEVU	FARMER	PORT ST JOHNS	0833037813
96	XV MBIKO	FARMER	PORT ST JOHNS	0833037813
97	X SWARTBOOI	FARMER	PORT ST JOHNS	0833037052
98	S TOLIBAD	FARMER	PORT ST JOHNS	0826411452

	<u>NAME</u>	<u>DESIGNATION</u>	<u>DISTRICT</u>	<u>CONTACT NO</u>
99	C MAKULEKE	FARMER	PORT ST JOHNS	0827756962
10	F NONDILE	FARMER	PORT ST JOHNS	0833346758
10	T NKWALI	FARMER	PORT ST JOHNS	0733069777

**Meeting: SDIP Consultation session**

**Target Area: Western District**

**Target Group: Internal and External Clients**

**Date: 18 – 19 March 2014**

**Officials**

	<u>NAME</u>	<u>DESIGNATION</u>	<u>DISTRICT</u>	<u>CONTACT NO</u>
1.	Leon Molefe	Office Services	Western District	0749901503
2.	Nkosinathi Mthoba	Office Services	Western District	0847996686
3.	Lindiwe Mekula	Office Services	Western District	0726076687
4.	Budronessa Lessing	Finance	Western District	041 402 6207
5.	S. Ryneveld	Finance	Western District	041 402 6270
6.	L. Douglas	Employee Wellness	Western District	041 402 6257
7.	M. De Lange	Office Services	Western District	041 402 6222
8.	T. Nyokana	District Director	Western District	041 4026201
9.	M. Toyi	Extension Services	Western District	049 8910132
10.	P.V Mdlatu	Engineering	Western District	041 402 6292

	<b>NAME</b>	<b>DESIGNATION</b>	<b>DISTRICT</b>	<b>CONTACT NO</b>
11.	P.P Mnwana	Extension Services	Western District	049 89 10132
12.	N. Mvovo	Supply Chain Management	Western District	041 402 6302
13.	M. Flepu	Cleaner	Western District	049 891 0132
14.	S. Xovula	Cleaner	Western District	049 891 0132
15.	L. Bungane	Finance	Western District	041 402 6231
16.	Thembela Mantyi	Fleet Management Services	Western District	041 402 6231
17.	Nosipho Simandla	SCM	Western District	041 402 6273
18.	N. Dondashe	Extension Services	Western District	041 9124818
19.	B.L.L Tshetsha	Finance	Western District	041 402 6242
20.	C. N Ndenze	Assistant Manager	Western District	0833998991
21.	N. Maci	Agriculture Economics	Western District	0832614022
22.	B. Mjiwu	Assistant Manger	Western District	0833012274
23.	T.A Lose	Control AHT	Western District	041 4066 700
24.	J.B Strydom	State Vet	Western District	041 4066 702
25.	N.N Njikelana	AHT	Western District	041 402 6251
26.	Z. Mooi	SCM	Western District	041 402 6312
27.	N.T Bongco	Manager	Western District	041 402 6251
28.	S. van der Merwe	SPB	Western District	042 273 1347
29.	z. Jayiya	Scientist	Western District	041 402 6307

	NAME	DESIGNATION	DISTRICT	CONTACT NO
30.	<b><u>FARMERS</u></b>			
31.	T. Makinana	Farmer	Western District	
32.	M. Ngxokwana	Farmer	Western District	0733346617
33.	E. Mkoto	Farmer	Western District	0732813440
34.	N.R Msutwana	Farmer	Western District	0736389508
35.	M. Mkinana	Farmer	Western District	0732316761
36.	E. Langbooi	Farmer	Western District	0844478595
37.	T. Bana	Farmer	Western District	073 8819397
38.	M. Cingushe	Farmer	Western District	0781131890
39.	W. Van Royen	Farmer	Western District	0782356319
40.	N. Ngqoyiya	Farmer	Western District	078 7231575
41.	N. Hempe	Farmer	Western District	0785353567
42.	N. Peter	Farmer	Western District	0727225704
43.	R. Mapela	Farmer	Western District	0798231848
44.	V. Petana	Farmer	Western District	0736715842
45.	M. Kolisi	Farmer	Western District	0736609080
46.	N. Mathiso	Farmer	Western District	0768711312

	NAME	DESIGNATION	DISTRICT	CONTACT NO
47.	E. Zikana	Farmer	Western District	0833638198
48.	T. Walele	Farmer	Western District	0743811211
49.	B. Ndali	Farmer	Western District	0848279711
50.	Z. Fatman	Farmer	Western District	0835184553
51.	M.N. Windvosel	Farmer	Western District	0744979029/ 0784179424
52.	Z. Gugumi	Farmer	Western District	0836107147
53.	A.B. Ndabambi	Farmer	Western District	0786195847
54.	Z. Shwani	Farmer	Western District	0785599804
55.	Z. Madla	Farmer	Western District	0734484109
56.	P. Futshane	Farmer	Western District	0832412325
57.	T. Cuningaka	Farmer	Western District	0827568355
58.	H. Cuningaka	Farmer	Western District	0828788312
59.	N. Kula	Farmer	Western District	0734637057

**Meeting: SDIP Consultation session**

**Target Area: Nggamakhwe**

**Target Group: Internal and External Clients**

**Date: 15 May 2014**

	<u>NAME</u>	<u>DESIGNATION</u>	<u>DISTRICT</u>	<u>CONTACT NO</u>
1.	N TWETWA	NA	NGQAMAKHWE	083 419 0669
2.	MZUKE	FARMER	NGQAMAKHWE	
3.	N YISAKA	FARMER	NGQAMAKHWE	0735329249
4.	N QANDA	FARMER	NGQAMAKHWE	0795828603
5.	S NGUZA	FARMER	NGQAMAKHWE	0785993329
6.	L TYOBO	FARMER	NGQAMAKHWE	0836782828
7.	GM NGCABASHE	FARMER	NGQAMAKHWE	0833037105
8.	A MAYILA	FARMER	NGQAMAKHWE	0737994431
9.	N BINASE	FARMER	NGQAMAKHWE	0733647837
10	N LAMANI	FARMER	NGQAMAKHWE	0732191277
11	F SIYENGWANI	FARMER	NGQAMAKHWE	0785993329
12	SIJADU	OFFICIAL	NGQAMAKHWE	0783820250
13	P MBADLA	FARMER	NGQAMAKHWE	0835083567
14	M NDIKI	FARMER	NGQAMAKHWE	072 7108910
15	N GOJO	FARMER	NGQAMAKHWE	0727472579
16	T MAYILA	FARMER	NGQAMAKHWE	0730360661
17	XP ZWELONKE	OFFICIAL	NGQAMAKHWE	0827729506
18	S MAGAGA	OFFICIAL	NGQAMAKHWE	0794916618
19	Z MJKELISE	OFFICIAL	NGQAMAKHWE	0832063522
20	S MLUNA	OFFICIAL	NGQAMAKHWE	0738508338
21	T FEKASE	OFFICIAL	NGQAMAKHWE	0789580270
22	D MABENTSELA	OFFICIAL	NGQAMAKHWE	0783909511

	<u>NAME</u>	<u>DESIGNATION</u>	<u>DISTRICT</u>	<u>CONTACT NO</u>
23	Z MAGADLA	OFFICIAL	NGQAMAKHWE	0733034645
24	MP MHLMHLO	OFFICIAL	NGQAMAKHWE	081073684
25	CM MADUDA	FARMER	NGQAMAKHWE	0603102455
26	R DEKEDA	FARMER	NGQAMAKHWE	0835101066
27	T FEDAKE	OFFICIAL	DRDAR	0789582070
28	L TYOBNO	OFFICIAL	DRDAR	0834998282
29	X SITOLE	OFFICIAL	DRDAR	0781313230
30	D MABENTSELA	OFFICIAL	DRDAR	07839095011
31	GM DELLEDA	OFFICIAL	DRDAR	0719163528
32	MP MHLAHLO	OFFICIAL	DRDAR	0810733684
33	T MAZWI	OFFICIAL	DRDAR	0833448664
34	Z MAGADLA	OFFICIAL	DRDAR	0731917983
35	WM MATSHOBA	COMMUNITY	FARMER	0795828602
36	N QANDA	COMMUNITY	FARMER	0832449548
37	N MZUKWA	COMMUNITY	FARMER	0833038664
38	N YISALIE	COMMUNITY	FARMER	0731917893
39	N GADE	COMMUNITY	FARMER	0738319249
40	N MANGGQELAZA	COMMUNITY	FARMER	0738071617
41	N PHAPHA	COMMUNITY	FARMER	0832379752
42	Z DEVILIERS	COMMUNITY	FARMER	0782502572
43	DM SOBUKKANA	COMMUNITY	FARMER	0787207088
44	MA SOMACIAGA	COMMUNITY	FARMER	0717164660

	<u>NAME</u>	<u>DESIGNATION</u>	<u>DISTRICT</u>	<u>CONTACT NO</u>
45	T KOBANE	COMMUNITY	FARMER	0781121757
46	R SOTASHE	COMMUNITY	FARMER	0732712108
47	DM MBADAMAMMA	COMMUNITY	FARMER	0735339981
48	M KIKUNI	COMMUNITY	FARMER	0735339981
49	M MTSHANGE	COMMUNITY	FARMER	0731720770
50	D MALWELUMMA	COMMUNITY	FARMER	0737187029
51	MT MAYIALA	COMMUNITY	FARMER	0730360661
52	N GOGO	COMMUNITY	FARMER	0727472379
53	GM NDIKI	COMMUNITY	FARMER	0727081910

### **Annexure B**

<b>District/ Local Municipality</b>	<b>Officials</b>	<b>Farmers</b>
<b>OR Tambo/Port St Johns</b>	<b>45</b>	<b>101</b>
<b>Western District/ Metro</b>	<b>29</b>	<b>29</b>
<b>Amatole/ Peddie</b>	<b>34</b>	<b>18</b>
<b>Amathole/ Ngqamakhwe</b>	<b>17</b>	<b>36</b>
<b>Total</b>	<b>125</b>	<b>184</b>

**Name of SDIP Champion**

**Nontobeko Mhatu**

.....

**Contact Details:** 043 605 6307 / 082 781 0025

.....

**Signed by:**

**Lumkile Leonard Ngada**

.....

**Head of Department**

Contact Details:

**Date**.....

**Signed by**.....

**MEC :Hon. Mlibo Qhoboshiyane**

**Date**.....

**Contact Details:**