



## VISION

Vibrant, equitable, sustainable rural communities and food security for all

## MISSION

Promote, support and coordinate rural development and agrarian reform interventions to reduce poverty and underdevelopment through job creation, integrated food security programme and equitable participation in development by all rural communities.

## VALUES

- **Innovation:** Commitment to keep abreast of new developments in relevant fields of expertise and be innovative in carrying out the mandate of the Department.
- **Excellence:** We are committed to exceed our customer's expectations for quality, responsiveness, efficiency and service excellence
- **"Bambisanani":** We believe that the sum of our collective efforts will be greater than the total of our individual efforts
- **Mutual respect:** We value each other's contribution as we seek to realise the vision and goals of the Department.
- **Honesty & Integrity:** Commitment to be transparent with all stakeholders
- **Inclusiveness:** "Bonke abantu esisebenza nabo, siya kusebenzisana nabo ngokufanelekileyo nangokulinganayo".

Services Offered : Nonkonzo Ezifumanekayo kweSisthili	Service Standards : Umgangatho Wenkonzo oLindelekileyo
<b>Sustainable Resource Management</b>	
1) Establish agricultural infrastructure structures 2) Provide engineering advice during official visits to enable clients to operate and maintain infrastructure machinery or equipment (For farmers that come for advice). 3) Conduct awareness campaigns on land care projects to promote conservation of natural resources. 4) To coordinate and facilitate capacity building exercises within approved land care projects (for farmers) to empower beneficiaries or organized structures to implement conservation measures for natural resources. 5) Coordinate and facilitate land hectares improved through conservation measures to increase productivity.	1) Written reports providing sufficient information on cost and different alternatives for approved projects in the current financial year. The viability study will be submitted to Manager PIMS: <ul style="list-style-type: none"> <li>• Within 7 days for projects worth up to R500 000, and</li> <li>• Within 21 days for projects worth more than R500 000</li> </ul> 2) Preliminary plans, drawings and cost estimation according to acceptable engineering principals will be prepared and submitted: <ul style="list-style-type: none"> <li>• Within 21 days for projects worth up to R500 000 and</li> <li>• Within 35 days for projects worth more than R500 000</li> </ul> 3) Final plans, drawings, specifications, bill of quantities and cost estimation according to acceptable engineering principals will be prepared and submitted to SCM to compile bid documents: <ul style="list-style-type: none"> <li>• Within 14 days for projects worth up to R500 000 and</li> <li>• Within 21 days for projects worth more than R500 000</li> </ul> 4) Evaluate bids for adherence to specifications and submit report to SCM within 21 days after bid documents were received from SCM after opening. 5) Construct/install/erect infrastructure according to specifications and drawings within the contract period. Site meetings will be held every two weeks and payments will be submitted when necessary. 6) Maintain database of projects and report on a monthly basis on the implementation status and documented evidence in the implementation process. 7) Advise clients on agricultural engineering related subjects per request according to acceptable engineering principals: <ul style="list-style-type: none"> <li>• Within 5 days for advice on operational and maintenance</li> <li>• Within 21 days for planning or upgrading of projects</li> </ul> 8) For each approved project conduct awareness campaigns to educate farmers on how to manage natural resources.
<b>Farmer Support and Development</b>	
1) Facilitate the provision of appropriate infrastructure to improve agricultural production (fencing, dipping tanks, shearing sheds, etc). 2) Facilitate, coordinate and conduct demonstrations on farming best practices. 3) Support functional commodity groups. 4) Provide Technical support to the farmers (farm visits, technical advice, e.g. Animal and plant production). 5) Organize farmer's days (information days, field days) and agricultural shows at Local Municipality level to district level.	1) The officer has to do a situational analysis to determine what needs to be done by September of each financial year. 2) A plan is drawn for farmers that are struggling to take them on excursions to areas that have best practices in certain fields of agricultural production so that they can get farmer to farmer extension, twice a year. 3) After a careful needs analysis has been done in consultation with farmers, areas that need support with technological developments according to prioritized needs are used as a basis to provide technical assistance, according to consultation schedules as agreed with farmers. 4) The extension officer will provide a professional and appropriate technical advice to the farmer's request within 5 working days upon receipt of the request.
<b>Veterinary Services</b>	
1) Vaccination of animals against the State controlled diseases (Brucellosis, Rabies, Anthrax) according to animal disease act 35 of 1984. The district will vaccinate 70% of dogs and cats = 15 995 against rabies. We will also vaccinate 13 164 females against Brucellosis. 2) Control of sheep scab. 3) Provide dipping material for emerging farmers.	1) 620 584 treatments will be given to the district sheep to avoid the occurrence of sheep scab. 2) 1 711 320 cattle will be treated against external parasites (i.e Dipping) in a year.
<b>Agricultural Economic Services</b>	
1) Provide support to agribusinesses with agricultural economic services to access markets. 2) Facilitate compliance (Certification) of farmers to meet market requirements. 3) Facilitate and support towards registration of cooperatives. 4) Collect and disseminate economic and marketing information to clients. 5) Facilitate stakeholder meetings towards formation of new partnerships (Share holdings and legal entities).	1) Provide information to farmers on how to secure markets and in contracting with buyers within one month of request. 2) Proactively identify market opportunities for major enterprises in the district and evaluate the relative profitability, and issue advisories, once a quarter. 3) Organize marketing workshops to facilitate compliance of farmers to meet market requirements once a quarter. 4) Respond to requests for co-op registration within one month of request. 5) Proactively identify market opportunities for major enterprises in the district and evaluate the relative profitability, and issue advisories, once a quarter. 6) Respond to requests for formation of new partnerships within one month of request
<b>Rural Development Coordination</b>	
1) Provide rural communities with innovative technology. E.g. Soil cement technology, Alternative sources of energy. 2) Coordinate and facilitate integrated rural development planning for rural communities. 3) Collect and collate information on rural development initiatives implemented to input to the National Priority Outcome7 and Rural Development Strategy.	1) Upon the receipt of requests from clients on which innovative technology to implement, the department will conduct feasibility study within 21 days. 2) Each municipality must provide an integrated rural development plan that is costed to contribute to the integrated provincial rural development plan. 3) Municipal Coordinators will submit reports on rural development initiatives to input to the National Priority Outcome7 and Rural Development Strategy, quarterly.

OFFICE HOURS : MONDAY - THURSDAY 08:00 AM TO 16:30 PM • FRIDAYS 08:00 AM TO 16:00 PM

DDG : AGRICULTURE DEVELOPMENT

DATE : 29 / 09 / 2015

**AMATHOLE DISTRICT**  
94 Corner of Fitzpatrick and  
Panmure Road, Quigney  
Private Bag X9031  
East London, 5200  
Tel: +27 (0)43 706 8816  
Fax: +27 (0)43 743 7550  
Email:  
Thembinkosi.boko@drdar.gov.za  
Website: www.drdar.gov.za

**WESTERN DISTRICT**  
64 Govan Mbeki Avenue  
Old Mutual Building  
Port Elizabeth  
Tel: +27 (0)41 402 201 / 582 2746  
Fax: +27 (0)41 402 6212 /  
086 536 9579  
Email:  
Thembani.nyokana@drdar.gov.za  
Website: www.drdar.gov.za

**CHRIS HANI DISTRICT**  
1 Hospital Walk  
Avalon Court  
Private Bag X7187  
Queenstown, 5320  
Tel: +27 (0)45 807 7003  
Fax: +27(0) 45 807 7083  
Email:  
Noluvuyo.nqeno@drdar.gov.za

**OR TAMBO DISTRICT**  
Room 38 4th Floor,  
Botha Sigcawu Building  
Corner Leeds and Owen Street  
Private Bag X 5022  
5099  
Tel: +27 (0)47 531 0258 /  
047 502 7720  
Fax: +27 (0)47 532 5386  
Email:  
lulu.manisthana@drdar.gov.za

**JOE GQABI DISTRICT**  
2 Aliwal Street, Block A  
Private Bag X 1006  
Aliwal North, 9750  
Tel: +27(0)51 633 1704  
Fax: +27 (0)51 633 1788  
Email:  
lukas.swart@drdar.gov.za /  
Tshidiso.ntokoane@drdar.gov.za  
Website: www.drdar.gov.za

**ALFRED NZO**  
ERF 206 Maluti College  
of Education  
Magistrate Street  
Maluti, 4740  
Tel: +27 (0)39 256 0718  
Fax: +27 (0)39 256 0724  
Email:  
bukiwe.madyibi@drdar.gov.za